



# BALTIMORE POLICE DEPARTMENT INCIDENT SCENE PHOTOS REQUEST FORM

DATE

FORM 379

## CUSTODIAN OF RECORDS

Requestor Name:

Address:

Phone #:

Email Address:

Case Name or Client:

Judicial Case Number:

Police Report Number (CC#):

Date & Time Frame of the Offense:

Location of Offense:

Type of Offense:

Victim's Name and Date of Birth:

Suspect(s) Name (Name charged under) and Date of Birth:

SID#:

Please provide any additional information:

Specific records being requested:

If you do not have all of this information, please provide whatever you do have.

**Mail your requests with the \$80.00 fee to:**

Baltimore Police Department  
Attention: Custodian of Records C/O Legal Affairs  
242 W.29<sup>th</sup> St.  
Baltimore, Md. 21211

There is an \$80.00 fee for investigation file photos.

The certified check or money order must be made out to the Director of Finance. These are the only forms of payment that will be accepted.

**NOTE: All requests submitted by the media must go through the Baltimore Police Department's Media Relations Office.**